

U.S. Department of Justice

Washington, DC 20530

**Supplemental Statement****Pursuant to the Foreign Agents Registration Act of 1938, as amended**For 6 Month Period Ending 07/31/2020

(Insert date)

**I - REGISTRANT**

## 1. (a) Name of Registrant

Kobe Trade Information Office

## (b) Registration Number

2438

## (c) Primary Business Address

1001 Fourth Ave  
Suite 4310  
Seattle, WA 98154

## 2. Has there been a change in the information previously furnished in connection with the following?

## (a) If an individual:

(1) Residence address(es) Yes ☐ No ☐(2) Citizenship Yes ☐ No ☐(3) Occupation Yes ☐ No ☐

## (b) If an organization:

(1) Name Yes ☐ No ☒(2) Ownership or control Yes ☐ No ☒(3) Branch offices Yes ☐ No ☒

## (c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

**IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSES TO ITEMS 3, 4, 5, AND 6.**3. If the registrant previously filed an Exhibit C<sup>1</sup>, state whether any changes therein have occurred during this 6 month reporting period. Yes ☐ No ☒If yes, has the registrant filed an updated Exhibit C? Yes ☐ No ☐

If no, please file the updated Exhibit C.

<sup>1</sup> The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

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4. (a) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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(b) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name	Position	Date Ceased
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5. (a) Has any person named in Item 4(a) rendered services directly in furtherance of the interests of any foreign principal?

Yes ☐ No ☒

If yes, identify each such person and describe the service rendered.

Name	Foreign Principal(s) Represented	Services
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(b) During this 6 month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

Name	Residence Address	Citizenship	Position	Date Assumed
Dawn Wyruchowski	13512 120th Ave NE Kirkland WA 98034	USA	Marketing Manager	04/01/2020

(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
Samantha Corpuz	Assistant Director	05/15/2019 (Originally reported in the Feb-Aug 2019 filing)

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
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6. Have short form registration statements been previously filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement or submitted with this filing? Yes ☒ No ☐

If no, list names of persons who have not previously filed the required statement or are not submitting a short form with this filing.

**II - FOREIGN PRINCIPAL**


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7. Has the registrant's connection with any foreign principal(s) ended during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal

Date of Termination

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8. Has the registrant added any new foreign principal(s)<sup>2</sup> during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal

Date Added

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9. In addition to those named in Items 7 and 8, if any, list the foreign principal(s) whom the registrant continued to represent during the 6 month reporting period.

The Municipal Government of the City of Kobe, Japan

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10. (a) Has the registrant filed Exhibits A and B for the newly added foreign principal(s), if any, listed in Item 8?

Exhibit A<sup>3</sup> Yes ☐ No ☐ N/A ☐

Exhibit B<sup>4</sup> Yes ☐ No ☐ N/A ☐

If no, please file the required exhibit.

(b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal(s) whom the registrant represented during this 6 month period? Yes ☐ No ☒

If yes, has the registrant filed an amendment to these exhibits? Yes ☐ No ☐

If no, please file the required amendment.

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<sup>2</sup> The term "foreign principal" includes, in addition to those defined in Section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

<sup>3</sup> The Exhibit A, which is filed on Form NSD-3, sets forth the information required to be disclosed concerning each foreign principal.

<sup>4</sup> The Exhibit B, which is filed on Form NSD-4, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

**III - ACTIVITIES**

11. During this 6 month reporting period, has the registrant engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

If yes, identify each foreign principal and describe in full detail all activities and services:

Foreign Principal	Activities/Services
See "Attachment A"	

12. During this 6 month reporting period, has the registrant, on behalf of any foreign principal, engaged in political activity<sup>5</sup> as defined below? Yes ☐ No ☒

If yes, identify each foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures, social media, internet postings, or media broadcasts, give details as to dates, places of delivery, names of speakers and subject matter. The response must include, but not be limited to, activities involving lobbying, promotion, perception management, public relations, economic development, and preparation and dissemination of informational materials.

Set forth below a general description of the registrant's political activities.

Set forth below in the required detail the registrant's political activities.

Foreign Principal	Date	Contact	Method	Purpose
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13. In addition to the above described activities, if any, has the registrant engaged in activity or rendered any services on its own behalf which benefits the registrant's foreign principal(s)? Yes ☐ No ☒

If yes, describe fully.

Foreign Principal	Activities/Services
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<sup>5</sup> "Political activity," as defined in Section 1(o) of the Act, means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

**IV - FINANCIAL INFORMATION****14. (a) RECEIPTS-MONIES**

During this 6 month reporting period, has the registrant received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, please explain why no monies were received.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.<sup>6</sup>

Foreign Principal	Date Received	From Whom	Purpose	Amount	Subtotal
Kobe Municipal Gov't	04/02/2020	Kobe Municipal Gov't	Operating Budget	92,073.29	92,073.29
Kobe Municipal Gov't	06/23/2020	Kobe Municipal Gov't	Operating Budget	92,533.86	184,607.15
				184,607.15	
					Total

**(b) RECEIPTS - FUNDRAISING CAMPAIGN**

During this 6 month reporting period, has the registrant received, as part of a fundraising campaign<sup>7</sup>, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☐ No ☒

If yes, has the registrant previously filed an Exhibit D<sup>8</sup> to its registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date \_\_\_\_\_

If no, please file the required Exhibit D.

**(c) RECEIPTS-THINGS OF VALUE**

During this 6 month reporting period, has the registrant received any thing of value<sup>9</sup> other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal? Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal	Date Received	From Whom	Purpose	Thing of Value
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<sup>6, 7</sup> A registrant is required to file an Exhibit D if he/she collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

<sup>8</sup> An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

<sup>9</sup> Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

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**15. (a) DISBURSEMENTS-MONIES**

During this 6 month reporting period, has the registrant disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement or transmitted monies to any such foreign principal? Yes ☒ No ☐

If no, explain why no disbursements were made.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Foreign Principal	Date	Recipient	Purpose	Amount	Subtotal
See "Attachment B"					

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Total

**(b) DISBURSEMENTS-THINGS OF VALUE**

During this 6 month reporting period, has the registrant disposed of anything of value<sup>10</sup> other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal	Date	Recipient	Purpose	Thing of Value
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**(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS**

During this 6 month reporting period, has the registrant (or any short form registrant) from its own funds and on its own behalf either directly or through any other person, made any contributions of money or other things of value<sup>11</sup> in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐ No ☒

If yes, furnish the following information:

Date	Donor	Political Organization/Candidate	Method	Amount/Thing of Value
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10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

## V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, has the registrant prepared, disseminated or caused to be disseminated any informational materials?<sup>12</sup> Yes ☒ No ☐

(b) If yes, identify each such foreign principal for which informational materials were disseminated and respond to the remaining items in this section.

Kobe Municipal Government

17. During this 6 month reporting period, has a budget been established or specified sum of money allocated to finance the registrant's activities in preparing or disseminating informational materials? Yes ☒ No ☐

If yes, identify each such foreign principal, and specify the period of time and the amount.

Foreign Principal	Period of Time	Amount
Kobe Municipal Government	April 1, 2020 - March 31, 2021	\$10,000

18. During this 6 month reporting period, has the registrant's activities in preparing, disseminating or causing the dissemination of informational materials included the use of any of the following:

☐ Magazine or newspaper ☒ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications  
☐ Lectures or speeches ☐ Radio or TV broadcasts ☐ Motion picture films ☐ Letters or telegrams

☒ Email

☒ Website URL(s): <http://cityofkobe.org>; <https://kobestartup.com>

☒ Social media websites URL(s): <https://www.linkedin.com/company/kobe-trade-information-office>; <http://facebook.com/cityofkobe>

☐ Other (specify) \_\_\_\_\_

19. During this 6 month reporting period, has the registrant prepared, disseminated, or caused to be disseminated informational materials among any of the following groups:

☐ Public officials ☐ Newspapers ☐ Libraries  
☐ Legislators ☐ Editors ☐ Educational institutions  
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups

☒ Other (specify) General public (at events)

20. Indicate the language used in the informational materials:

☒ English

☒ Other (specify) Japanese

21. Has the registrant filed with the FARA Unit, U.S. Department of Justice a copy of each item of such informational materials prepared, disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

If no, please file the required informational materials.

22. Has the registrant labeled each item of such informational materials with the statement required by Section 4(b) of the Act?

Yes ☐

No ☐

<sup>12</sup> The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.



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**VI - EXECUTION**

In accordance with 28 U.S.C. § 1746, and subject to the penalties of 18 U.S.C. § 1001 and 22 U.S.C. § 618, the undersigned swears or affirms under penalty of perjury that he/she has read the information set forth in this statement filed pursuant to the Foreign Agents Registration Act of 1938, as amended, 22 U.S.C. § 611 *et seq.*, that he/she is familiar with the contents thereof, and that such contents are in their entirety true and accurate to the best of his/her knowledge and belief.

Date

Printed Name

Signature<sup>13</sup>

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Sign

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Sign

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Sign

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Sign

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<sup>13</sup> This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

Registration Number: 2438  
Kobe Trade Information Office

Attachment A  
Page 1 of 2

**August 2019 to January 2020**  
**Calendar of Activities for:**  
Masanori Nagamine (Director)  
Dawn Wyruchowski (Assistant Director)

Day to day tasks at the Kobe Trade Information Office include the maintainance and development of business and governmental contacts within Seattle and the U.S.A. in order to promote business development within Kobe, as well as to promote the awareness of the City of Kobe itself within Seattle. KTIO also researches and prepares to attend various events that may provide support or information towards the goal of economic development in Kobe. During this six-month period, the Director and Assistant Director Dawn Wyruchowski continued working towards these goals with several business trips around the USA.

Below is a dated list of events and meetings that took place that fall outside the general day to day tasks described above.

Date	Description
2/10-2/13/2020	Mr. Nagamine travelled to San Francisco on business.
2/18-2/19/2020	Mr. Nagamine participated in a WeWork event.
2/24-2/28/2020	Mr. Nagamine travelled to San Diego on business.
3/1-3/6/2020	Mr. Nagamine travelled to San Francisco on business.
3/19-3/21/2020	Mr. Nagamine travelled to San Francisco on business.
4/20/20	Mr. Nagamine attended the Techstars Demo Day web event.

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Kobe Trade Information Office

Attachment A  
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Registration Number 2438  
Kobe Trade Information Office

## Disbursement of Monies

Attachment B  
August 2019 to January 2020

**Banking Summary**

2/1/2020 through 7/31/2020

<b>Expense Categories</b>	<b>Subtotal</b>	<b>Category Total</b>
<b>Budget Refund</b>		\$56,968.87
<b>Business Expenses</b>		
Advertising	25.00	
Business Trips	4,996.95	
Events	1,471.51	
Fees & Charges	98.00	
Gifts & Donations	205.12	
Insurance	4,527.00	
Legal	2,750.00	
<b>TOTAL Business Expenses</b>		<b>14,073.58</b>
<b>Office Expenses</b>		
Car Expenses & Maintenance	4,963.58	
Communication	685.54	
Memberships - Subscriptions	1,513.94	
Office Equipment - Software	2,555.21	
Operating	23,373.58	
<b>TOTAL Office Expenses</b>		<b>33,091.85</b>
<b>Personnel</b>		
Bus Pass	88.00	
Housing	10,814.40	
Insurance	1,308.30	
Tax	1,664.00	
Wages	7,968.57	
<b>TOTAL Personnel</b>		<b>21,843.27</b>
<b>TOTAL EXPENSES</b>		<b>125,977.57</b>

Registration Number 2438  
Kobe Trade Information Office

## Disbursement of Monies

Attachment B  
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Date	Description	Memo	Category	Amount
2/28/20	Uber.Com		Transportation	-19.66
2/28/20	Uber.Com		Transportation	-19.32
2/28/20	Verizon Wireless		Operating	-101.45
2/28/20	Coursera		Memberships - Subscriptions	-53.95
2/28/20	Uber.Com		Transportation	-13.7
2/27/20	External Transfer Fee - 3 Day - 02/26/2020 Confirmation: 290200178		Bank Fee	-1
2/27/20	Sakura 02/25 Purchase San Diego Ca Debit Card *7643		Business Trips	-154.69
2/27/20	Uber.Com		Transportation	-20.5
2/27/20	Uber.Com		Transportation	-16.44
2/26/20	Uber.Com		Transportation	-7.6
2/26/20	Uber.Com		Transportation	-9.69
2/26/20	Uber.Com		Transportation	-18.69
2/26/20	Transfer Kobe Trade Informati:artisan Crew Enginee Confirmation# 1573432090		Operating	-150
2/26/20	Uber.Com		Transportation	-7.6
2/25/20	Uber.Com		Transportation	-9.59
2/25/20	Uber.Com		Transportation	-13.32
2/25/20	Uber.Com		Transportation	-3
2/25/20	Apple		Office Equipment - Software	-9.99
2/25/20	Uber.Com		Transportation	-53.47
2/25/20	Uber.Com		Transportation	-23.23
2/24/20	Sports Academy		Gifts & Donations	-205.12
2/24/20	Usps		Operating	-1.2
2/24/20	Safeco		Parking	-370
2/21/20	Fara Reg Unit 02/20 Purchase 202-307-0517 Dc Debit Card *7643		Operating	-305
2/20/20	Dawn Wyruchowski	Feb 1-15 Wages and Transportation	Bus Pass	-33
2/20/20	Dawn Wyruchowski	Feb 1-15 Wages and Transportation	Wages	-529.93
2/20/20	Hyogo Business & Cultural Center	Shared Space March 2020	Operating	-609.54
2/20/20	Hyogo Business & Cultural Center	Sublease March 2020	Operating	-509.92
2/19/20	Costco Gas		Gas	-31.76
2/19/20	Online Banking Transfer Conf# 0bee83f22. Nagamine		Housing	-1,802.40
2/18/20	Godaddy.com		Communication	-140.47
2/18/20	Caltrain		Transportation	-3.75
2/18/20	External Transfer Fee - 3 Day - 02/14/2020 Confirmation: 289252856		Bank Fee	-1
2/14/20	Transfer Kobe Trade Informati:artisan Crew Website Creation		Operating	-10,100.00



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Kobe Trade Information Office

## Disbursement of Monies

Attachment B  
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2/14/20	Stia Public Parking 02/13 Purchase Seattle Wa Debit Card *7643	Parking	-116
2/14/20	Nissan	Car Insurance	-454.9
2/14/20	Online Banking Transfer Conf# 43aff14e7. Nagamine	Daily Allowance	-932.53
2/14/20	Caltrain	Transportation	-8.25
2/14/20	Caltrain	Transportation	-3.75
2/13/20	Limride Cost 02/12 Purchase 8885463345 Ca Debit Card *7643	Transportation	-12.08
2/13/20	Bart	Transportation	-20
2/13/20	Caltrain	Transportation	-3.75
2/13/20	Uber.Com	Transportation	-35.79
2/13/20	Caltrain	Transportation	-3.75
2/11/20	Comcast	Operating	-205.62
2/11/20	Uber.Com	Transportation	-26.63
2/10/20	Kotokakwa & Isohata, PS Invoice 2985 (Email Consultation)	Legal	-75
2/10/20	Kotokakwa & Isohata, PS Invoice 2984 (Email Consultation)	Legal	-250
2/10/20	Linkedin	Memberships - Subscriptions	-88.07
2/7/20	Dawn Wyruchowski Jan 16-31 Wages and Transportation	Bus Pass	0
2/7/20	Dawn Wyruchowski Jan 16-31 Wages and Transportation	Wages	-651.05
2/7/20	Himss 02/06 Purchase 312-665-4457 II Debit Card *7643	Events	-875
2/7/20	Zoom.us 02/05 Purchase 888-799-9666 Ca Debit Card *7643	Memberships - Subscriptions	-16.5
2/5/20	Willamette Denta	Insurance	-218.05
2/5/20	Online Banking Transfer Conf# 8c25aeea8. Nagamine	Daily Allowance	-113.59
2/4/20	2 Embarcadero	Operating	-665
2/4/20	Sound Transit	Transportation	-117
2/3/20	Costco Gas	Gas	-47.74

**Total Expenses Month Ending 2/29/2020**

**-20,290.03**

Registration Number 2438  
Kobe Trade Information Office

## Disbursement of Monies

Attachment B  
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Date	Description	Memo	Category	Amount
3/31/20	TRANSFER KOBE TRADE INFORMATI:	Kotokawa and Isohata. Confirmation# 0666983	Legal	-125
3/30/20	Coursera		Memberships - Subscriptions	-53.95
3/30/20	Verizon Wireless		Operating	-101.45
3/27/20	External Transfer Fee - 3 Day - 03/26/2020	Confirmation: 293146306	Bank Fee	-1
3/26/20	Transfer Kobe Trade Informati:dawn Wyruc	March 1-15 Wages and Transportation	Bus Pass	-22
3/26/20	Transfer Kobe Trade Informati:dawn Wyruc	March 1-15 Wages and Transportation	Wages	-485.27
3/26/20	Costco Gas		Gas	-25.67
3/25/20	Apple		Office Equipment - Software	-9.99
3/16/20	Nissan		Car Insurance	-454.9
3/13/20	Costco Gas		Gas	-38.67
3/11/20	Dawn Wyruchowski	Feb 16-29 Wages and Transportation	Bus Pass	-33
3/11/20	Dawn Wyruchowski	Feb 16-29 Wages and Transportation	Wages	-476.15
3/11/20	Alaska Air		Transportation	-125
3/11/20	Comcast		Operating	-205.36
3/10/20	Online Banking Transfer Conf# 7b1a68afa.	Nagamine	Daily Allowance	-1,468.60
3/9/20	Linkedin		Memberships - Subscriptions	-88.07
3/9/20	Zoom.us 03/05 Purchase 888-799-9666	Ca Debit Card *7643	Memberships - Subscriptions	-16.5
3/9/20	Uber.Com		Transportation	-55.27
3/6/20	Uber.Com		Transportation	-58.7
3/6/20	Uber.Com		Transportation	-6.8
3/6/20	Volunteers In Asia Inc		Events	-586.51
3/5/20	Willamette Denta		Insurance	-218.05
3/5/20	Uber.Com		Transportation	-9.7
3/5/20	Uber.Com		Transportation	-24.79
3/4/20	Uber.Com		Transportation	-19.85
3/4/20	Uber.Com		Transportation	-12.9
3/3/20	Uber.Com		Transportation	-9.38
3/3/20	2 Embarcadero		Operating	-665
3/3/20	Online Banking Transfer Conf# e33cfa356.	Nagamine	Daily Allowance	-1,129.72
3/3/20	Uber.Com		Transportation	-16.9
3/3/20	Online Banking Transfer Conf# fc4988fdb.	Nagamine	Daily Allowance	-169.26
3/2/20	Uber.Com		Transportation	-27.59
3/2/20	Uber.Com		Transportation	-17.22
3/2/20	Uber.Com		Transportation	-49.12

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Kobe Trade Information Office

## Disbursement of Monies

Attachment B

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3/2/20 Uber.Com	Transportation	-50.34
3/2/20 Uber.Com	Transportation	-16.93
3/2/20 Uber.Com	Transportation	-57.51

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<b>Total Expenses Month Ending 3/31/2020</b>		<b>-6,932.12</b>
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Registration Number 2438  
Kobe Trade Information Office

## Disbursement of Monies

Attachment B  
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Date	Description	Memo	Category	Amount
4/30/20	Safeco		Parking	-370
4/29/20	Verizon Wireless		Operating	-101.32
4/28/20	Coursera		Memberships - Subscriptions	-53.95
4/27/20	Apple		Office Equipment - Software	-9.99
4/27/20	External Transfer Fee - 3 Day - 04/24/2020 Confirmation: 296139466		Bank Fee	-1
4/24/20	Transfer Kobe Trade Informati:artisan Crew Enginee Confirmation# 1474661018		Operating	-600
4/24/20	Internal Revenue Service		Tax	-577.99
4/24/20	Costco Gas		Gas	-33.3
4/23/20	External Transfer Fee - 3 Day - 04/22/2020 Confirmation: 295899818		Bank Fee	-1
4/22/20	Transfer Kobe Trade Informati:law Offices O Retainer Fee		Legal	-2,000.00
4/21/20	Zoom.us 04/20 Purchase 888-799-9666 Ca Debit Card *7643		Memberships - Subscriptions	-8.24
4/21/20	Online Banking Transfer Conf# be67f15c9. † Housing May 2020		Housing	-1,802.40
4/17/20	Family Meds	PFML Q1 2020	Tax	-8.53
4/17/20	External Transfer Fee - 3 Day - 04/16/2020 Confirmation: 295355236		Bank Fee	-1
4/16/20	Transfer Kobe Trade Informati:dawn Wyruc April 1-15 Wages		Wages	-795.64
4/15/20	LABOR and INDUSTRIES	L&1 Q1 2020	Tax	-23.58
4/15/20	State Of Wa-esd	UI Q2 2020	Tax	-4.38
4/14/20	Nissan		Car Insurance	-454.9
4/13/20	Comcast	Phone and Internet	Operating	-205.36
4/13/20	External Transfer Fee - 3 Day - 04/10/2020 Confirmation: 294837682		Bank Fee	-1
4/13/20	Quicken		Office Equipment - Software	-38.52
4/10/20	Transfer Kobe Trade Informati:dawn Wyruc March 16-31 Wages and Transportation		Wages	-557.33
4/10/20	Box Inc		Memberships - Subscriptions	-594.54
4/8/20	Linkedin		Memberships - Subscriptions	-88.07
4/8/20	Microsoft		Office Equipment - Software	-67.82
4/7/20	Online Banking Transfer Conf# fbc65e168. † Sublease April 2020		Operating	-509.92
4/7/20	Applec card Gsbank	Dir. Nagamine's new laptop	Office Equipment - Software	-2,418.90
4/7/20	Online Banking Transfer Conf# 455664f0c. † Housing April 2020		Housing	-1,802.40
4/7/20	Online Banking Transfer Conf# bffb40d67. † Shared Space April 2020		Operating	-609.54
4/7/20	Online Banking Transfer Conf# 049e974e0. Annual Shared Fees 2019		Operating	-674.24
4/7/20	Zoom.us 04/05 Purchase 888-799-9666 Ca Debit Card *7643		Memberships - Subscriptions	-16.5
4/6/20	Willamette Denta		Insurance	-218.05
4/3/20	Wire Transfer Fee		Fees & Charges	-45
4/2/20	2 Embarcadero		Operating	-665

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## Disbursement of Monies

Attachment B

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4/2/20 Safeco	Parking	-370
4/1/20 External Transfer Fee - 3 Day - 03/31/2020 Confirmation: 293648600	Bank Fee	-1

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**Total Expenses Month Ending 4/30/2020****-15,730.41**

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## Disbursement of Monies

Attachment B  
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Date	Description	Memo	Category	Amount
5/28/20	Verizon Wireless		Operating	-101.32
5/28/20	Coursera		Communication	-53.95
5/26/20	Safeco		Parking	-370
5/26/20	Apple		Communication	-9.99
5/19/20	Transfer Kobe Trade Informati:dawn Wyruc Wages May 1-15		Wages	-790.88
5/19/20	Online Banking Transfer Conf# 9b642f1c7. Nagamine		Housing	-1,802.40
5/15/20	Wa State Dol		Car Expenses & Maintenance	-385.25
5/14/20	Nissan		Car Insurance	-454.9
5/11/20	Comcast		Operating	-205.2
5/8/20	Linkedin		Communication	-88.07
5/8/20	Zoom.us 05/07 Purchase 888-799-9666 Ca Debit Card *7643		Communication	-33.01
5/7/20	Online Banking Transfer Conf# fc2d1b013. I Sublease May 2020		Operating	-509.92
5/7/20	Online Banking Transfer Conf# b6c56cd04. Shared Space May 2020		Operating	-609.54
5/5/20	Transfer Kobe Trade Informati:dawn Wyruchowski Confirmation# 0469810831		Wages	-749.83
5/5/20	Willamette Denta		Insurance	-218.05
5/4/20	2 Embarcadero		Operating	-700
<b>Total Expenses Month Ending 5/31/2020</b>				<b>-7,082.31</b>



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## Disbursement of Monies

Attachment B  
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Date	Description	Memo	Category	Amount
6/30/20	Verizon Wireless		Operating	-101.32
6/29/20	Coursera		Communication	-53.95
6/25/20	Apple		Communication	-9.99
6/23/20	Online Banking Transfer Conf# 22a16cbdf. Shared Space July 2020		Operating	-609.54
6/23/20	Online Banking Transfer Conf# 9c3554de2. Sublease July 2020		Operating	-509.92
6/22/20	Asana.com* Trial 06/19 Purchase Httpswww.asan Ca Debit Card *7643		Memberships - Subscriptions	-435.6
6/22/20	Transfer Kobe Trade Informati:tokio Marine America Confirmation# 2782520015		Insurance	-3,526.00
6/22/20	Transfer Kobe Trade Informati:tokio Marine America Confirmation# 1482519772		Insurance	-1,001.00
6/18/20	Online Banking Transfer Conf# 5770eb19b. Shared Space June 2020		Operating	-609.54
6/18/20	Online Banking Transfer Conf# 2b07cb5dd. Sublease June 2020		Operating	-509.92
6/16/20	Online Banking Transfer Conf# 3f1897d00. Nagamine		Housing	-1,802.40
6/16/20	Nissan		Car Insurance	-454.9
6/16/20	Transfer Kobe Trade Informati:dawn Wyruchowski Confirmation# 1432700114		Wages	-708.78
6/11/20	Comcast		Operating	-205.26
6/8/20	Zoom.us 06/05 Purchase 888-799-9666 Ca Debit Card *7643		Communication	-33.01
6/8/20	Linkedin		Communication	-88.07
6/5/20	Willamette Denta		Insurance	-218.05
6/4/20	Eb Eventbrite.com 06/03 Purchase 801-413-7200 Ca Debit Card *7643		Events	-10
6/3/20	Transfer Kobe Trade Informati:dawn Wyruc Wages May 16-31		Wages	-708.78
6/2/20	2 Embarcadero		Operating	-700

**Total Expenses Month Ending 6/30/2020**

**-12,296.03**

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## Disbursement of Monies

Attachment B  
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Date	Description	Memo	Category	Amount
7/30/20	Costco Gas		Gas	-38.72
7/29/20	Verizon Wireless		Operating	-101.93
7/28/20	Coursera		Communication	-53.95
7/27/20	Apple		Operating	-9.99
7/24/20	Linkedin		Advertising	-25
7/21/20	Online Banking Transfer Conf# 6b2c37be3. Dir. Nagamine Housing		Housing	-1,802.40
7/17/20	Transfer Kobe Trade Informati:dawn Wyruchowski Confirmation# 0599987119		Wages	-708.78
7/14/20	Nissan		Car Insurance	-454.9
7/13/20	Comcast		Operating	-205.26
7/10/20	Internal Revenue Service	941 Q2	Tax	-997.78
7/9/20	Family Meds	PFML Q2 2020	Tax	-13.11
7/9/20	Wire Type:intl Out Date:200709 Time:1230	Budget Refund Q1 2020	Budget Refund	-56,968.87
7/9/20	Wire Transfer Fee		Fees & Charges	-45
7/8/20	Dealin Inc		Gas	-37.07
7/8/20	Linkedin		Communication	-88.07
7/7/20	Transfer Kobe Trade Informati:dawn Wyruc Wages June 16-30 2020		Wages	-806.15
7/7/20	LABOR and INDUSTRIES	L&I Q2 2020	Tax	-31.9
7/6/20	Zoom.us 07/05 Purchase 888-799-9666 Ca Debit Card *7643		Communication	-33.01
7/6/20	Willamette Denta		Insurance	-218.05
7/3/20	State Of Wa-esd	UI Q2 2020	Tax	-6.73
7/2/20	TRANSFER KOBE TRADE INFORMATI:Kotokawa and Isohata. Confirmation# 0569004		Legal	-300
7/2/20	2 Embarcadero		Operating	-700

**Total Expenses Month Ending 7/31/2020**

**-63,646.67**